

7/11/07 LIBRARY BUILDING COMMITTEE

REGULAR MEETING MINUTES

TAKEN BY: LISA RABIDEAU, LBC CLERK

MINUTES APPROVED ON AUGUST 15, 2007

DATE: Wednesday, July 11, 2007

TIME: 6:30 pm

**PLACE: OAKLAND MAPLEVILLE FIRE DEPARTMENT, 46
Oakland School Street, Oakland, RI**

**MEMBERS PRESENT: David Ketcham, Christopher Blakely, Victor
Antoniello, Michael Magnan**

MEMBERS ABSENT: James Moran, Robert Martel, G. Wayne Miller

**OTHERS PRESENT: Daniel Joubert, Clerk of the Works; Sandra
Mundy, JMS Librarian**

**CALL TO ORDER: Meeting was called to order by Victor Antoniello
at 6:30 p.m.**

1. PREVIOUS MINUTES

**A. That the question of accepting the minutes of June 13, 2007
(regular meeting) and the question of dispensing with the reading of
said minutes now be taken up.**

**VOTED: To accept the minutes of the June 13, 2007 (regular meeting)
and dispense with the reading of said minutes. MOTION BY: David
Ketcham SECONDED: Michael Magnan THOSE VOTING FOR THE**

MOTION: Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

B. That the question of accepting the minutes of June 27, 2007 (special meeting) and the question of dispensing with the reading of said minutes now be taken up.

VOTED: To accept the minutes of the June 27, 2007 (special meeting) and dispense with the reading of said minutes. MOTION BY: David Ketcham SECONDED: Victor Antoniello THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

2. UNFINISHED BUSINESS

LBC-144 Request from Dan Joubert to discuss and take action on Alternate #8 – Use stockpiled granite along East Avenue sidewalk as a barrier along planting area.

At the suggestion of Vic Antoniello, all old business items were discussed together as they are all closely related. It was determined that one consolidated change request be submitted for the August meeting.

NO ACTION TAKEN

LBC-172 Discuss and take action on Change Request #57 from E. W. Burman (dated 5/7/07) in the amount of \$5505 relative to Updated Pricing for Add Alternate #8 - Landscaping.

VOTED: To REJECT change request as written. MOTION BY: David Ketcham SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Christopher Blakely,

Michael Magnan VOTING AGAINST: none

LBC-173 Discuss and take action on Change Request #60 from E. W. Burman (dated 5/8/07) in the amount of \$1685 relative to Relocating Granite Stones Adjacent East Avenue.

VOTED: To REJECT change request as written. MOTION BY: David Ketcham SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-156 Discuss and take action on Change Request #53 from E. W. Burman (dated 4/17/07) in the amount of \$23,203 relative to Furnishing & Installing Additional Riverwalk Fencing.

VOTED: To REJECT change request as written. MOTION BY: David Ketcham SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

3. NEW BUSINESS

NONE

4. INVOICES & EXPENSES

LBC-180 Discuss and take action on approval of General Contractor's Requisition #12 (dated 6/30/2007) in the amount of \$584,592.95 for contractor services.

**VOTED: To PAY invoice as written. MOTION BY: David Ketcham
SECONDED: Christopher Blakely THOSE VOTING FOR THE
MOTION: Victor Antoniello, David Ketcham, Christopher Blakely,
Michael Magnan VOTING AGAINST: none**

LBC-181 Discuss and take action on INVOICE # 7130 from Newport

Collaborative (dated 6/15/07) in the amount of \$12,054 for professional services.

VOTED: To PAY invoice as written. MOTION BY: David Ketcham

SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION:

Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-182 Discuss and take action on INVOICE # 2705076 from Lincoln Environmental (dated 5/29/07) in the amount of \$852.50 for professional services.

VOTED: To PAY invoice as written. MOTION BY: David Ketcham

SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION:

Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-183 Discuss and take action on INVOICE #23 from Lisa Rabideau (dated 6/24/07) in the amount of \$530.33 for clerk services.

VOTED: To PAY invoice as written. MOTION BY: David Ketcham

SECONDED: Christopher Blakely THOSE VOTING FOR THE

MOTION: Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-184 Discuss and take action on INVOICE #24 from Lisa Rabideau (dated 7/8/07) in the amount of \$563.85 for clerk services.

VOTED: To PAY invoice as written. MOTION BY: David Ketcham

SECONDED: Christopher Blakely THOSE VOTING FOR THE

MOTION: Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-185 Discuss and take action on INVOICE #4307 from Daniel

Joubert (dated 7/11/07) in the amount of \$173.38 for Clerk of the Works monthly expenses.

VOTED: To PAY invoice as written. MOTION BY: David Ketcham

SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION:

Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

5. CHANGE ORDERS

LBC-186 Discuss and take action on Change Request #67 from E. W. Burman (dated 6/13/07) in the amount of \$1780 relative to Revised Size of RHC #7.

Vic Antoniello notes that he has already verbally approved this item.

VOTED: To APPROVE change request as written. MOTION BY: David

Ketcham SECONDED: Christopher Blakely THOSE VOTING FOR

THE MOTION: Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-187 Discuss and take action on Change Request #68 from E. W. Burman (dated 6/19/07) in the amount of -\$3355 (a credit) relative to Elimination of Duct Smoke Detectors.

VOTED: To APPROVE change subject to written approval by the appropriate fire authorities. MOTION BY: David Ketcham

SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION:

Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-188 Discuss and take action on Change Request #69 from E. W. Burman (dated 6/22/07) in the amount of -\$3300 (a credit) relative to

Revised Pricing on Water Meter for Fire Protection Service.

VOTED: To APPROVE change request as written. MOTION BY: David Ketcham SECONDED: Christopher Blakely THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-189 Discuss and take action on Change Request #70 from E. W. Burman (dated 7/2/07) in the amount of \$11,132 relative to Trench Rock.

VOTED: To APPROVE change request as written. MOTION BY: David Ketcham SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-190 Discuss and take action on Change Request #71 from E. W. Burman (dated 7/3/07) in the amount of \$6694 relative to Clearing Trees and Brush from River Side of Riverwall.

VOTED: To TABLE change request to the August meeting. MOTION BY: Christopher Blakely SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

6. REPORTS

A. ARCHITECT NOT HERE

B. CLERK OF THE WORKS

Clerk of the Works Weekly Site Report 6/1/07 & 6/14/07

Clerk of the Works Weekly Site Report 6/21/07

Clerk of the Works Weekly Site Report 6/28/07

Clerk of the Works Weekly Site Report 7/5/07

Dan Joubert notes that they have begun discussions on furniture wants and needs. It was also noted at this time that the committee would prefer to have Pam Redfern or another rep. from NCA at each of the remaining meetings.

VOTED: To RECEIVE AND FILE all. MOTION BY: David Ketcham

SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION:

Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

C. GENERAL CONTRACTOR

Minutes from 6/8/07

Minutes from 6/15/07

Minutes from 6/29/07

VOTED: To RECEIVE AND FILE all. MOTION BY: David Ketcham

SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION:

Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

D. ENVIRONMENTAL CONTRACTOR NOT HERE

E. PLANNING DEPARTMENT NOT HERE

F. LIBRARY ADMINISTRATION

Sandra Mundy notes that the Board of Trustees is holding a special meeting on Thursday, August 9, to discuss transition issues. She also notes they are looking into a storage trailer to box and store parts of the collection as needed.

G. LIBRARY FUNDRAISING COMMITTEE

Sandra Mundy notes that the next fundraising committee meeting is on July 18th at the Town Hall.

H. BUDGET UPDATE (as of 6/29/07)

Note that a new copy of the budget report (dated 7/8/07) was handed out at meeting. Dave Ketcham notes that they will be meeting with Mike Wood on August 1st to discuss the budget. Victor Antoniello notes that they will be updating the Town Council at their August meeting.

7. CORRESPONDENCE/COMMUNICATIONS

A. REQUEST(S) FOR INFORMATION TO BE RECEIVED NONE

B. REVIEW AND ACT ON CORRESPONDENCE/COMMUNICATIONS

VOTED: To RECEIVE AND FILE all. MOTION BY: David Ketcham

SECONDED: Michael Magnan THOSE VOTING FOR THE MOTION:

Victor Antoniello, David Ketcham, Christopher Blakely, Michael Magnan VOTING AGAINST: none

8. GENERAL DISCUSSION OF PROJECT

9. THIS MEETING WAS ADJOURNED AT 8:01 PM

VOTED: To ADJOURN. MOTION BY: David Ketcham SECONDED:

Michael Magnan THOSE VOTING FOR THE MOTION: Victor

Antoniello, David Ketcham, Christopher Blakely, Michael Magnan

VOTING AGAINST: none

MINUTES

CERTIFIED

BY:

Lisa Rabideau, Clerk to LBC Date

MINUTES

APPROVED:

Victor Antoniello, LBC Chairman Date

NOTES FROM COMMITTEE CLERK:

**1. THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY,
AUGUST 8, 2007 AT 6:30 P.M. AT THE OAKLAND MAPLEVILLE FIRE
DEPARTMENT**